

# Terms and Conditions for Vendors

## Vendor Eligibility and Approval

1.1. Application Process: Vendors must submit a complete Vendor Application Form. Approval of applications is at the sole discretion of the event organizer and is based on factors such as product relevance, quality, and availability of space.

1.2. Right to Refuse Participation: The event organizer reserves the right to refuse any application or to remove any vendor whose products, conduct, or setup does not comply with event standards or regulations.

## Payment and Fees

2.1. Payment Deadlines: All fees must be paid in full by the date specified in the vendor agreement or invoice. Non-payment by the due date will result in forfeiture of the vendor's space.

2.2. Refunds and Cancellations: No refunds will be issued unless the event is canceled by the organizer. If a vendor cancels their participation, any fees paid are non-refundable.

## Event Setup and Requirements

3.1. Setup and Takedown Times: Vendors must adhere to the event setup and takedown schedules provided by the organizer. Late arrivals may result in forfeiture of space without refund.

3.2. Booth Space and Equipment: Booth space will be assigned by the event organizer. Vendors must bring their own display equipment, unless otherwise specified. Any equipment or rental requests must be made in advance and are subject to availability and additional fees.

3.3. Clean-Up: Vendors are responsible for keeping their area clean and disposing of waste properly. Failure to do so may result in a cleaning fee.

## Products and Services

4.1. Product Approval: All products or services offered by vendors must be approved by the organizer. Any unauthorized products may result in removal from the event.

4.2. Prohibited Items: Vendors are not allowed to sell prohibited, counterfeit, or illegal items. The organizer reserves the right to remove any items found in violation of this policy.

## Conduct and Compliance

5.1. Professional Conduct: Vendors are expected to conduct themselves in a professional manner.

Any behavior deemed inappropriate or disruptive may result in immediate removal from the event without refund.

5.2. Compliance with Laws and Regulations: Vendors must comply with all local, state, and federal laws, including health and safety regulations. Vendors are responsible for securing any necessary permits or licenses.

5.3. Insurance Requirements: Vendors are required to carry liability insurance as stated in the Vendor Application Form. A copy of the insurance policy may be requested by the event organizer.

### **Liability and Indemnity**

6.1. Event Organizer Liability: The event organizer is not liable for any damage, theft, or loss of vendor property, or for personal injury that may occur during the event. Vendors participate at their own risk.

6.2. Indemnification: Vendors agree to indemnify and hold harmless the event organizer, its employees, and affiliates from any claims, liabilities, damages, or expenses arising from the vendor's participation in the event.

### **Force Majeure**

7.1. Event Cancellation: The organizer is not liable for cancellation or delay of the event due to unforeseen circumstances such as weather, natural disasters, or government regulations. In such cases, rescheduling options or refunds may be provided at the organizer's discretion.

### **Termination**

8.1. Breach of Agreement: Any violation of these Terms and Conditions may result in immediate termination of the vendor's participation without refund or compensation.

8.2. Right to Remove: The event organizer reserves the right to remove any vendor not complying with these Terms and Conditions or with event standards.

### **Agreement**

By signing below, I acknowledge that I have read, understood, and agree to abide by these Terms and Conditions for Vendors. I understand that failure to comply may result in the loss of vendor privileges and/or removal from the event without refund.

Vendor Signature: \_\_\_\_\_

Vendor Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_

Organizer Signature: \_\_\_\_\_

Organizer Name (Print): \_\_\_\_\_

Date: \_\_\_\_\_